



# 2010 - 2011 GIRL'S CYO ATHLETIC PROGRAM

THE 2010-2011 GIRL'S CYO SPORTS SEASONS ARE BEGINNING!!  
ENCLOSED IS INFORMATION ON **ALL COMING SPORTS SEASONS**  
AND THE 2010 GIRLS' CYO SOFTBALL SEASON!

*If your parish/school is not participating in Softball, please read the enclosed information carefully about the coming girls' volleyball and girls' basketball seasons!*

## GENERAL INFORMATION FOR ALL GIRLS' SPORTS

### 2010 – 2011 CYO ATHLETIC MANUAL

The *CYO Athletic Manual* is published annually for athletic directors and coaches. The manual contains philosophy, rules and information on all CYO sports. A copy is mailed to each athletic director and a copy will be given to each coach at certification workshops. Additional copies are available from the CYO Office.

### INCREASE IN CYO TEAM FEES

Due to increased charges from the Cathedral Center and shortages in the overall diocesan budget, CYO team fees are increased \$20, to \$60 per team. This increase is about \$2 per player. If your school or parish cannot pay the new fee, please contact CYO to make arrangements.

### ELIGIBILITY

- Review the CYO eligibility rules and check the eligibility of each player CAREFULLY. *It is important the athletic director check each child's eligibility to participate in your parish program prior to enrollment and practice.* Each child must meet all eligibility criteria including residence, grade and age, and have completed and returned all necessary applications, including the Parental Permission and Health Authorization forms. *The use of an ineligible player, knowingly or unknowingly, will result in game forfeiture and may result in additional sanctions as well.*
- *Parish boundary maps are now online: maps can be accessed at: <http://www.oakdiocese.org/boundary.htm>*

### SAFE ENVIRONMENT TRAINING REQUIREMENTS

It is required that all volunteers working with youth in the diocese complete Safe Environment Training and comply with diocesan safe environment policies:

- This year, all new CYO coaches will be required to complete Safe Environment Training prior to coaching certification. Returning coaches (those certified to coach in CYO during the 2009-2010 school year), are not required to repeat the course.
- Coaches may complete the Shield the Vulnerable course on-line, or attend a live training. The process for completing the training on line or finding a live training is on each workshop flyer or on the website: [www.oakdiocese.org/safe/workshops.htm](http://www.oakdiocese.org/safe/workshops.htm). The cost for on-line training is \$8.00 per coach. The Safe Environment Office will bill individual parishes. For questions regarding Safe Environment, contact Marilyn Marchi at the Diocesan Safe Environment Office, 510-267-8315 or email: [mmarchi@oakdiocese.org](mailto:mmarchi@oakdiocese.org).

### FINGERPRINTING / MEGAN'S LAW CHECKS / SCREENING AND SELECTING COACHES

**Fingerprinting CYO Volunteers:** The diocesan Safe Environment Office will continue the process of fingerprinting all volunteers with access to children, including CYO coaches, taking several years to complete. This coming season, new athletic directors, all third grade coaches and any new fourth grade coaches will be fingerprinted. (An athletic director is defined as one with supervisory responsibility over coaches.) Fingerprinting will be at the AD Seminar and several other dates prior to the start of the season. Fingerprinting will be by representatives of the Safe Environment Office. Cost is \$25 per person and individual CYO programs will be billed. By law, results are strictly confidential. For questions regarding fingerprinting, contact Carmen Alvarez at Diocesan Safe Environment Office, 510-267-8343 or email: [calvarez@oakdiocese.org](mailto:calvarez@oakdiocese.org).

**Megan's Law Checks:** Athletic directors shall check all volunteers. Megan's Law checks can be easily done "online" through the State of California sponsored website: <http://www.meganslaw.ca.gov>. The diocese will check

all coaches registering at coaches' workshops through "Megan's Law," as well.

**Volunteer Application:** Prior to coaching, it is required that each coach complete a "CYO Volunteer Application". The application allows for screening and approval of coaches by the parish program. New coaches are required to complete this application form. The athletic director should then check application information. A copy of the application is to be kept on file with the parish or Catholic school.

### **CYO WEBSITE**

The Oakland Diocese CYO website is [www.oaklandcyo.org](http://www.oaklandcyo.org). Check for updated information!

### **2010 – 2011 SPORTS CALENDAR**

The 2010–2011 CYO Sports Calendar is included with the dates for practice, tournaments and league play. More details regarding coaches certification workshops will be mailed prior to each season and posted on the website.

### **ORDERING FORMS AND RULE BOOKS**

Use the attached CYO Form and Rulebook Order Form to order copies of CYO forms and to order 2010–2011 National Federation Rulebooks. Rulebooks may be purchased from the CYO Office for \$ 5.00 each. Return the Order Form to the CYO Office and indicate how and when you would like to pick up supplies. Normally, due to high cost of postage, supplies are **not** mailed. Forms are on line on the CYO website, forms page, and may be downloaded. There will be a "per copy charge" for forms that are ordered from CYO.

### **ATHLETIC DIRECTORS' SEMINAR**

The purpose of this annual seminar is to allow new and experienced ADs to meet, share ideas and formulate goals concerning administration of their CYO programs. The Seminar will be Saturday, September 11, at the St. Joseph Center for the Deaf, 25580 Campus Drive, Hayward. (Close to Cal State East Bay) Besides providing a great experience, attendance at the Seminar will certify ADs and their assistants to coach this year. A Seminar flyer is included! Please RSVP to CYO at 510-893-5154 or to [gthouse@oakdiocese.org](mailto:gthouse@oakdiocese.org).

### **INSURANCE**

**CYO YOUTH AND SPORTS ACTIVITY INSURANCE:** Information on the CYO Youth and Sports Activity Insurance (excess medical coverage) will be mailed and will also be sent to pastors. The Insurance program is mandatory for all programs that include children not attending the parish Catholic School.

**CERTIFICATES OF INSURANCE:** Gyms and facilities (other than parish gyms) usually require proof of insurance. To obtain a "Certificate of Insurance" the CYO athletic director (only) must complete the "Proof of Insurance Request Form for Certificate of Insurance" and return it to the CYO Office **with a copy of the application or contract for use of the facilities and documentation of any minimum insurance requirements.** Process time for certificates can be three weeks. Coaches or others should **never** contract for the use of facilities.

**NATIONAL FEDERATION COACHES INSURANCE:** Membership in the "National Federation Interscholastic Coaches Association." is offered to youth coaches and includes personal liability coverage with other benefits. A registration form is enclosed.

### **GIRLS PLAYING IN BOY'S CYO BASKETBALL**

"A girl who participated in the Boy's CYO Basketball Program may not participate in the Girl's CYO Basketball Program that same school year." (CYO Bylaws) Inform any girls signing up to play in the boy's program of this rule.

### **CYO OFFICE**

The Diocesan CYO Office is located in the Chancery Complex, 2121 Harrison St., Oakland. If we can be of assistance, call us at 510-893-5154, *Monday through Friday*, 9:00 a.m. to 5:00 p.m.

### **NO LONGER ATHLETIC DIRECTOR?**

If you are no longer Athletic Director, please forward this information to the new AD or to your pastor. Also, let us know the name, address and phone number and email address of your replacement to keep our list current.

